

Government College For Girls, Unhani

Lesson Plan 2023-24 B.A. 2nd Sem

Subject:-Public Administration (w.e.f. 15.01.2024 -30.04.2024)

Name of Assistant Professor:- SUSHMA YADAV

Duration	Topic to be Covered
3 rd , 4 th week of January 2024	Department, kinds of department and basis of department
	Public Corporation differences between public corporation and Department
	Independent Regulatory Commissions, Characteristics and its Functions
	Assignment/Test
1 st week of February 2024	Line and Staff Agency
	Administrative Tribunal
2 nd week of February 2024	Recruitment, kinds of Recruitment and problems of Recruitment, Training – kinds and significance
3 rd week of February 2024	Promotion, methods of Promotion
4 th week of February 2024	Morale and its factors
	1 st Assignment
1 st week of March 2024	Union Public Service Commission its composition and functions.
2 nd week of March 2024	Haryana Public Service Commission
	HPSC composition and functions, Whitley Council, Whitleyism in India
3 rd week of March 2024	Comptroller and Auditor General of India
	Assignment/Test
1 st week of April 2024	Budget, Principles of Budget, Significance of Budget Execution of Budget
2 nd week of April 2024	Parliament's control over Estimate Committee
	2 nd Assignment
3 rd week of April 2024	Public Account Committee, Audit and its significance
4 th week of April 2024	Revision